

DWSRF Guidance Document Number 12
Preliminary Engineering Report

- I. Review coordination responsibility belongs to the Senior Division Engineers.
- II. Preliminary Engineering Report (PER) Review
 - A. Senior Division Engineers and the DWSRF Program Specialist have review responsibilities, however the engineers are responsible for the overall review, response letters and approval.
 - B. Senior Division Engineers (Primary Responsibilities)
 - (1) Evaluation of Alternatives
 - (2) Recommended Alternative & Justification
 - (3) Cost Estimate
 - (4) Hazardous Waste Site Assessment
 - C. DWSRF Program Specialist (Primary Responsibilities)
 - (1) Loan Eligibility Determinations
 - (2) User Fee Estimate
 - (3) Disadvantaged Community Determination
 - (4) Loan Interest Rate Determination
 - (5) Environmental Review Documentation and Determination
- III. Review Assistance and Coordination

The Senior Division Engineers are expected to obtain assistance as appropriate from the WSD Operations Section and the DWSRF Project Development Specialist, Program Specialist, and Program Manager to complete the review. In some instances, a review meeting may be appropriate.
- IV. Other Agency Review

In those instances where project construction has a high probability of being funded by USDA, the water system should request that USDA review the report. This is required for any USDA/ANR joint funded project.
- V. Final documentation comes in the form of an approval letter from the Senior Division Engineer to

the water system.

Honorable Jim Douglas, Governor George Crombie, ANR Secretary Laura Pelosi, DEC Commissioner

This guidance and related environmental information are available electronically via the internet. For information visit us through the Vermont Homepage at <http://www.vermont.gov> or visit VT WSD directly at <http://www.vermontdrinkingwater.org>

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